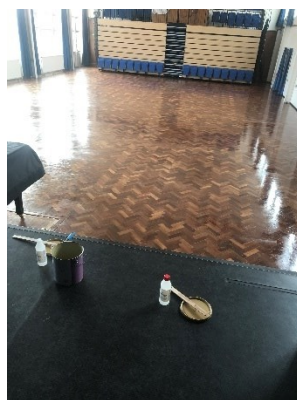


## **Report on Site Team - Recent Spring/Summer & early Autumn activity**

**Spring** During the COVID lockdown I attended site every day to ensure the premises were secure, often using up my daily exercise allowance specifically for this purpose. When lockdown started to ease I would occasionally come in two or three times on any given day to give access to SLT or teachers who needed to resupply with teaching resources. The major concern on site for me was the swimming pool. This area in particular holds a significant risk due to the type and volume of chemicals in use, and the safety protocols that we have adopted under COSHH regulations. Failure to manage this department properly could result in an explosion and a release of chlorine gas into the local community. The risk to the general security of the site was also greater. The normal vulnerabilities that we have through potential trespass and break ins were increased during the period of lockdown. This was in part due to the lack of site presence in the evenings and weekends. I tailored my site visits to ensure the site was checked regularly throughout these periods as well as during the day.

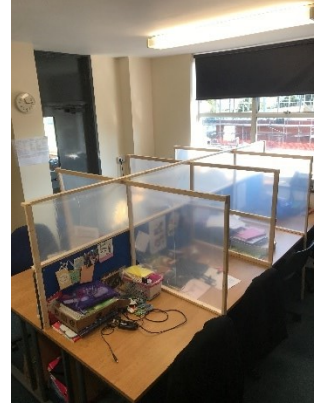
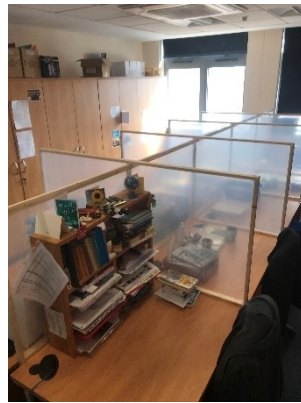
One job of note was completed right at the end of lockdown when rules started to be relaxed. This was the refurbishment of the school hall floor. Bryan and I adopted a procedure of floor scarifying which took two whole days to complete, following this we applied several coats of high-quality polish over the course of another two whole days.



**Summer** As the site team progressed to a full return to work I gave my assistance to the Business Manager in a modest capacity, to her creation of a comprehensive COVID risk assessment. The risk assessment is a live document, and as Government guidance changes, so does the risk assessment and therefore the workload of the site team. The risk assessment threw up a considerable amount of work for the team during the summer. The installation of 39 new wall mounted hand sanitiser stations, also with the introduction of food delivery tables and new food waste bins throughout the site. Rooming changed with PE changing rooms being converted to classrooms. 148 individual pieces of flame-retardant soft furnishing were removed into storage from the 6<sup>th</sup> Form common rooms and were replaced by exam desks and plastic chairs. Staff rooms were emptied of furniture and populated with desks to aid social distancing between staff members. Pull up, full height, transparent screens were purchased for the Music Department to allow a safe working distance between teachers and students. The IT Department installed 8, very large state of the art, digital screens in various classrooms. This IT project gave us a significant amount of extra work with redecoration. Social distancing car park markings were also painted on the science car park as a waiting area for students entering the Science Department.



**Early Autumn** During the first few weeks of term adaptations were made to the site safety arrangements as the need arose. Proactive maintenance work has temporarily been shelved to allow for additional scheduled daily cleaning and as much ad-hoc COVID cleaning as required. At the time of writing a significant amount of ad hoc cleaning is being performed, not only from students that are sick but the vast amount of mess created by eating and drinking in the classrooms at break times. During these busy periods site safety is still never compromised. For example, a need was identified for the Art and STEM rooms to have their own trigger sprays of cleaning agent. The teachers wanted to sanitise equipment between lessons. This process was individually risk assessed as the teachers suddenly became users and controllers of the chemical under COSHH regulations. I created a new digital section in the COSHH files specifically for COVID, and this is where the teacher's risk assessments reside. Even the hand sanitisers fitted throughout the corridors were subject to risk assessment to ensure they pose minimal risk to users. Other, more material changes to the premises during the Autumn Term include the construction of screens to aid social distancing in the science and languages work rooms. These two areas alone consist of 18 desk spaces, screens were costed at £145 per bay, so a total in excess of £2600 would have been required to fund these changes. Instead for less than £100 Bryan and I constructed our own screens using 18mm planed softwood and 1000-gauge clear polythene.



**Additional work** the work detailed in the previous three sections of this document have all been performed whilst all routine maintenance, periodic H&S commitments, ordering and stock control of cleaning supplies have been fully maintained. This has been very difficult at times with social distancing and the disruption to our supply chain, which has still not fully recovered. The early work to reopen the site was significant with the main area of concern being to water services and legionella. Whole site flushing of water outlets was performed with the multiple emptying and filling of main water tanks being a key priority. To give perspective on the size of this task just one science lab held 28 individual water outlets. Flushing just three labs soon drained the main water tanks causing large airlocks in the system. Following this work samples were taken from the tanks and sent for laboratory testing. The site received a complete clean bill of health 10 days after submitting the samples for analysis and also in time for the full reopening of the site.

Continued professional support to the two significant building projects currently being undertaken on site is also ongoing with daily liaison between the site team, the project managers and the construction teams. Issues surrounding H&S are addressed quickly and effectively and many logistical obstacles are overcome with the site teams' experience, positive attitude and local knowledge.

**Moving forward** COVID work will continue as the new challenges present themselves, we are however determined to remain positive when planning for the future. There are a number of projects currently in the pipeline. Replacement Aluminium windows and doors to Rooms 18/19, new internal fire doors to rooms 11-13. A new BMS panel to increase the efficiency of the science buildings heating system. I have scheduled replacement blinds for the 6<sup>th</sup> Form House as well as new pumps and valves for the swimming pool plant room. Equipment servicing is scheduled for a very busy October half term which includes 3500 items of PAT testing. The hope is that in time our COVID work will slowly start to dissipate as the work to support our new buildings will eventually take its place sometime in the new year.

Richard Free  
Site Manager