

Executive Summary

Commentary for P9 YTD: Period to 31st May 2020

Actual Operating Surplus before depreciation at month 9YTD is +£13,686 which is +£9,612 favourable to the budget YTD.

It is running favourably to the budget driven by favourable income variance overall which is driven in the main by an increased teachers pay grant/pension grant received in May.

Outturn: the full year forecast has been revised to reflect income/expenditure to date and latest forecasting but this is very much under review and is constantly changing.

The forecast outturn for the full year is now £10,267 which is virtually in line with last month's outturn being -£1,916 adverse. The situation it is under constant review as the payments to suppliers, impact on trips, other losses or gains related to reduced utility consumption related to the coronavirus are not yet known.

This latest outturn no longer includes a £40,000 contingency provision.

Please note there are costs currently up to £70k relating to forthcoming trips that are not included - these are pending insurance reclaims which have all been filed but may not be successful. There are further claims to be filed as trips and cancelled and costs quantified. There are also costs are being paid to Chartwells under the mandate of Procurement Policy Notice 2 – these do not now include staffing costs other than management overhead since staff were eventually furloughed. They do however include food wastage which will be an unrecoverable exceptional item.

Income

Actual operating income to date is ahead of the budget expectations, due to the receipt of the second teachers pay grant and teachers pension grant for 19/20 which is higher than anticipated.

£192,235 received relating to teachers pension grant and £68,137 relating to teachers pay grant; favourable variance due to budget phasing. A further £1,320 has been received which is a Free School Meals (FSM) supplementary grant and additionally there is £710.62 relating to furloughed staff.

The full year amount of £8,116 for the sixth form bursary has now been received and has driven a favourable variance due to phasing.

Full year outturn for operating income now in line with the latest grants received (+£28,401)

Other Income

Other income YTD is +£16,792 adverse to the budget, driven in the main by various income streams which are lower to date than budgeted due to the covid pandemic (eg. lettings, trip income etc)

A transfer in from reserves has also been assumed of £76,553 to cover roof repairs, CIF windows costs however this income is wholly offset within expenditure (Asset Management Plan). This transfer of reserves is pending receipt of CIF grant income but the accounts will be adjusted by the year end to account for this.

Other unrestricted income to date of £5,629 includes PGCE costing, staff mentoring, UCAS fee income, various deposits written off etc

Full year outturn for other income has increased by +£12,811 to reflect actual income to date notably:

- higher than forecast DFCG (+£2,166)
- mandarin income now in the forecast (not budgeted) +£10,560

Other income will continue to be reviewed as we understand more the financial outturn for music per income etc.

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Expenditure

Pay Costs

Total pay costs are adverse to the budget YTD by -£42,788 driven by unrestricted staff costs mainly

Adverse variance within unrestricted staff costs relates partly to: Mandarin After School Club which wasn't included in the budget however this is wholly offset within income, an increase in music hours taught and higher costs due to pension increases. The pension increase is offset by the receipt of the teachers pension grant.

Support staff costs are higher than budgeted due to higher levels of premises overtime costs - this is a phasing issue against the budget and will be monitored over the next few months.

Full year outturn for pay costs remains as per last month with no anticipated significant changes

Non Pay Costs

YTD Non Pay expenditure is +£65,789 favourable to the budget, driven by trip expenditure variance due to phasing as well as savings to date in utilities driven by the lower bills in recent months due to the current covid situation and unspent budgeted contingency, savings in curriculum spend to date etc

This has been partially offset by:

Recruitment spend is higher than budgeted due to a £3k placement fee for Audra Hill (not budgeted)

Asset Management Plan costs of +£45,163 comprising CIF window expenditure and roof repairs; offset within income covered by DFCG.

Exam fees which is a phasing variance (-18,451)

Lettings expenditure is higher than budgeted due to loss of earnings in March driven by the closure of the school.

Full year outturn for non pay costs have been revised in line with actual spend to date and latest forecast, resulting in an increase of +£43,128. Main drivers of this increase are:

- Asset Management Plan spend higher at £45,163 in line with actual costs
- Utility Costs higher at £115,000 full year forecast, based on spend to date. This area is under constant review and will be updated next month.

INCOME AND EXPENDITURE STATEMENT - Period to 31st May 2020

	2019/20 Month 9 YTD vs Budget			Full Year outturn	
	ACTUAL	BUDGET	VARIANCE	Latest Outturn May	Previous Outturn April
	£	£	£	£	£
INCOME					
Operating Income	3,219,978	3,208,132	11,846	4,865,704	4,837,303
Other Income	536,426	516,199	20,226	489,431	476,620
Total Income	3,756,404	3,724,331	32,072	5,355,135	5,313,923
EXPENDITURE					
Pay	(2,897,431)	(2,863,457)	(33,974)	(4,347,666)	(4,347,666)
Non Pay	(845,287)	(856,800)	11,513	(997,201)	(954,073)
Total Expenditure	(3,742,718)	(3,720,257)	(22,461)	(5,344,867)	(5,301,739)
OPERATING SURPLUS/(DEFICIT)	13,686	4,074	9,612	10,267	12,184
Restricted/Unrestricted view:					
Operating Income	3,219,978	3,208,132	11,846	4,865,704	4,837,303
Restricted Costs	(3,443,684)	(3,348,473)	(95,211)	(4,918,984)	(4,880,290)
Restricted Operating Surplus/Deficit	(223,706)	(140,341)	(83,365)	(53,281)	(42,987)
Unrestricted income	536,426	516,199	20,226	489,431	476,620
Unrestricted Costs	(299,034)	(371,784)	72,750	(425,883)	(421,450)
Unrestricted Surplus/Deficit	237,392	144,415	92,976	63,548	55,170
Operating Surplus/(Deficit) before Depreciation/capital adjustments	13,686	4,074	9,612	10,267	12,184
Depreciation	(244,966)				
Operating Surplus/(Deficit) after Depreciation	(231,280)				

KPIs:

% restricted teaching costs / Restricted Expenditure	62.1%	64.8%
% staff costs / Restricted Expenditure	80.5%	83.7%
% teaching costs / ESFA Income	66.4%	68.0%

Average (all schools) 18-19 expenditure for comparison (source: <https://www.gov.uk/government/statistics/la-and-school-expenditure-2018-to-2019-financial-year>)

		DfE green benchmark
% restricted teaching costs / Restricted Expenditure	57%	52.5-61%
% staff costs / Restricted Expenditure	80%	n/a
% teaching costs / ESFA Income	57%	n/a

INCOME ANALYSIS STATEMENT - P9 YTD, Period to 31st May 2020

	2019/20 Month 9 YTD vs Budget			Full Year outturn		
	ACTUAL YTD	BUDGET YTD	VARIANCE	Latest Outturn May	Previous Outturn April	VARIANCE
	£	£	£	£	£	£
Operating Income						
School Budget Share	2,525,145	2,525,148	(3)	3,366,860	3,366,860	-
Minimum Funding Guarantee	79,741	79,740	1	106,321	106,321	-
6th Form Funding	788,373	788,373	(0)	1,051,164	1,051,164	-
Rates Relief	25,025	24,561	464	32,750	32,750	-
Sub Total - GAG	3,418,283	3,417,822	461	4,557,095	4,557,095	-
Pupil Premium	23,842	18,276	5,566	31,790	31,790	-
16-19 Bursary Income	8,116	5,184	2,932	6,916	6,916	-
Other Government Grants - SEN funding	269,903	165,582	104,321	269,903	241,502	28,401
Sub Total - Other Grants	301,861	189,042	112,819	308,609	280,208	28,401
Operating Income	3,720,144	3,606,864	113,280	4,865,704	4,837,303	28,401

	2019/20 Month 9 YTD vs Budget			Full Year outturn		
	ACTUAL	BUDGET	VARIANCE	Latest Outturn May	Previous Outturn April	VARIANCE
	£	£	£		£	£
Other Income Statement						
Devolved Capital Grant	21,679	-	21,679	21,679	19,513	2,166
Other DfE / EFA Capital Grants - transfer in reserves	76,553	-	76,553	-	-	-
Sub Total - Capital Income	98,232	-	98,232	21,679	19,513	2,166
Lettings	73,916	110,250	(36,334)	75,000	75,000	-
Bank Interest & Prize Fund income	6,378	4,500	1,878	7,000	6,000	1,000
School Fund donations	7,870	8,622	(753)	9,000	7,000	2,000
Rental income	2,970	2,970	-	3,960	3,960	-
Catering income	0	-	0	10,000	10,000	-
Music Peri Income including admin fee	130,237	112,500	17,737	100,000	100,000	-
Trip admin fee/Trip Surplus	8,635	33,750	(25,115)	10,000	10,000	-
Concert/performance income	6,057	-	6,057	6,057	7,000	(943)
Jack Petchey Income	3,000	-	3,000	3,000	2,250	750
PA Donations	4,608	-	4,608	4,608	4,608	-
Arkwright Scholarship Income	600	-	600	600	600	-
Trip Income	205,543	299,997	(94,454)	220,000	220,000	-
Mandarin Class Income	7,920	-	7,920	10,560	-	10,560
Student Print Credits	2,338	1,872	466	2,338	2,338	-
Other unrestricted Income	5,629	6,263	(634)	5,629	8,351	(2,722)
Sub Total - Other income	465,700	580,724	(115,024)	467,752	457,107	10,645
Total Other Income	563,932	580,724	(16,792)	489,431	476,620	12,811
TOTAL INCOME	4,284,076	4,187,588	96,488	5,355,135	5,313,923	41,212

EXPENSE ANALYSIS STATEMENT - P9 YTD, Period to 31st May 2020

PAY COSTS STATEMENT

	2019/20 Month 9 YTD vs Budget			Full Year outturn		
	ACTUAL YTD	BUDGET YTD	VARIANCE	Latest Outturn May	Previous Outturn April	VARIANCE
	£	£	£	£	£	£
Teaching Staff & Supply	2,415,333	2,419,074	3,741	3,223,036	3,223,036	0
Support Staff	712,735	705,184	(7,551)	950,762	950,762	0
Other			0			0
Sub Total	3,128,069	3,124,258	(3,811)	4,173,798	4,173,798	-
Apprenticeship Levy	1,104	1,035	(69)		1,338	-
Sub Total - Restricted Pay Costs	3,129,173	3,125,293	(3,880)	4,175,136	4,175,136	0
Unrestricted Staff Costs	137,701	98,793	(38,908)	172,530	172,530	-
TOTAL PAY	3,266,874	3,224,086	(42,788)	4,347,666	4,347,666	0

NON PAY COSTS STATEMENT

	2019/20 Month 9 YTD vs Budget			Full Year outturn		
	ACTUAL	BUDGET	VARIANCE	Latest Outturn May	Previous Outturn April	VARIANCE
	£	£	£	£	£	£
Staff Training	13,903	14,247	344	15,000	13,000	(2,000)
Other Staff Related Costs	5,181	6,597	1,416	5,500	5,000	(500)
Recruitment	23,317	15,750	(7,567)	24,500	24,500	0
Sub Total - Staff Related Costs	42,400	36,594	(5,806)	45,000	42,500	(2,500)
Asset Management Plan	45,163	26,253	(18,910)	45,163	35,000	(10,163)
Premises Contracts	25,220	25,875	655	34,500	34,500	0
General Maintenance	16,077	19,503	3,426	15,000	15,000	0
Kitchen Upkeep	1,577	2,250	673	1,750	1,750	0
Ground Maintenance	2,223	1,503	(720)	4,000	2,000	(2,000)
Cleaning	16,104	21,528	5,424	20,000	15,000	(5,000)
Furniture	4,540	2,997	(1,543)	4,540	4,540	0
Utilities	102,346	115,000	12,654	115,000	100,000	(15,000)
Rates & Insurance	40,470	43,686	3,216	58,250	58,250	0
Sub Total - Occupational Costs	253,720	258,595	4,875	298,203	266,040	(32,163)
	2019/20 Month 9 YTD vs Budget					
	ACTUAL YTD	BUDGET YTD	VARIANCE	Latest Outturn May	Latest Outturn end March 1920	VARIANCE
	£	£	£	£	£	£
Curriculum spend	31,033	37,467	6,434	45,000	45,000	0
Exam Fees & related spend	107,290	88,875	(18,415)	118,500	118,500	0
Admissions	23,162	24,942	1,780	26,250	26,250	0
Pastoral Support & SEN	16,706	12,267	(4,439)	16,355	16,355	0
Free School Meals	6,787	4,122	(2,665)	6,820	6,820	0
16-19 Bursary Awards	6,582	5,184	(1,398)	8,116	6,916	(1,200)
Pupil Premium direct expenditure	19,027	18,279	(748)	31,790	31,790	0
Sub Total - Pupil Related Costs	210,586	191,136	(19,450)	252,831	251,631	(1,200)
ICT Maintenance	53,303	47,430	(5,873)	63,243	63,243	-
ICT Asset Replacement Plan	15,332	15,003	(329)	15,332	15,000	(332)
Main Office	5,206	6,003	797	6,000	6,000	-
Telephones	3,859	3,753	(106)	5,000	5,000	-
Reprographics	9,002	11,745	2,743	12,000	12,000	-
Governors	3,603	2,520	(1,083)	3,365	3,365	-
Marketing & Communication	3,215	1,971	(1,244)	2,625	2,625	-
SLT	3,368	3,753	385	5,000	5,000	-
Purchased Services	21,508	22,689	1,181	30,250	30,250	-
Bank Charges + Non recoverable VAT	4,164	1,872	(2,292)	5,000	2,500	(2,500)
Contingency		26,664	26,664	-	-	-
Premises Refurb	76,553	0	(76,553)	0	0	0
Sub Total - Other Expenditure	199,112	143,403	(55,709)	147,814	144,983	(2,832)
Total - Restricted Non Pay Costs	705,818	629,728	(76,090)	743,848	705,154	(38,695)
Lettings (non pay items)	3,706	747	(2,959)	3,706	3,706	-
School Fund Costs	11,029	11,250	221	12,000	10,000	(2,000)
Trip Costs	151,130	299,997	148,867	220,000	220,000	-
General school trip expenditure	6,461	7,470	1,009	9,955	9,955	-
PA funded expenditure	4,608		(4,608)	4,608	4,608	-
Arkwright scholarship	84		(84)	84	567	483
Jack Petchey	567	-	(567)	3,000	84	(2,916)
Sub Total - Unrestricted Expenditure	177,585	319,464	141,879	253,353	248,920	(4,433)
Other	-					
TOTAL NON PAY	883,403	949,192	65,789	997,201	954,073	(43,128)
TOTAL EXPENDITURE	4,150,277	4,173,278	23,001	5,344,867	5,301,739	(43,128)